2013 Academic Achievement Scholarship Terms and Conditions

Key Contacts
For more information regarding scholarships please contact the Scholarships Officer: awards@open.edu.au

Key Dates
Applications Open: Friday 12 October 2012
Applications Close: 5pm (AEST) Sunday 11 November 2012
Recipients Announced: Friday 21 December 2012
Introduction
This document outlines the Terms and Conditions for all OUA Academic Achievement Scholarships. Recipients are expected to read and accept these terms and conditions in their entirety before accepting any scholarship. In accepting these terms and conditions the recipient will comply with the obligations specified in this document.

Correspondence
All correspondence regarding OUA scholarships will be done via email to the nominated email address provided in the application.

To update your details please contact awards@open.edu.au

Accepting a scholarship
If you are awarded a scholarship you will receive a scholarship letter of offer which outlines how to accept or reject the scholarship. Scholarship recipients are required to register for their degree with the relevant provider university. If you do not complete the acceptance as instructed, your scholarship may be re-allocated.

Value and payments
The monetary value of the scholarship will vary depending on the units being undertaken, but is limited to:
- 20 undergraduate units towards a single program for undergraduate students to be completed within 3 years
- 8 postgraduate units towards a single program for postgraduate students to be completed within 3 years

Specific Criteria
All scholarships are awarded on the basis that the recipient will maintain current enrolment in the course in which they have registered with the OUA provider university offering their Scholarship. Students are not required to continue full-time status but the scholarship is only valid for 3 years and as such it may not be possible to complete the program without maintaining full-time status. Academic Achievement Scholarships are only open to Australian Citizens.

Deferment and Intermission/Leave of absence
Students are not normally permitted to defer their scholarship or take a period of intermission against the scholarship for any period of time. In exceptional circumstances students may apply in writing to the Scholarship Officer.
Transfer between Courses

Students are not normally permitted to transfer from the course for which their scholarship was awarded.

- An OUA scholarship can only be transferred to another course offered by the awarding provider (i.e. a Curtin Scholarship holder will only be permitted to transfer their course to another Curtin course.)
- If your application to transfer your scholarship is approved, the scholarship will be valid as for the completion of the original course. (i.e if 8 units and one year remained in the original course then the student may be approved to transfer the scholarship to 8 units and one year in another course.)

Retention

To retain your scholarship, you must maintain certain eligibility criteria including:

- Provide confirmation of circumstances during the term of the scholarship, as requested by the Scholarship Officer
- Maintain enrolment in an approved award program (by coursework) at the nominated provider university
- Adhere to the university academic and administrative policies
- Obtain an average grade of Credit or higher and conform to the academic performance conditions (see below)

Academic Performance

The Scholarship Officer at OUA will review the academic progress of scholarship holders on a yearly basis. Where a scholarship holder’s performance falls below the required Credit average, the procedures detailed below will be followed:

1. If the student applied for and was granted special consideration of appropriate severity, or if other extenuating circumstances apply and are recognised by the provider university, no action will be taken; otherwise

2. The student will be notified in writing by the Scholarship Officer that their performance is under review and they are on probation. Payment will be made to the student whilst on probation.

3. If the student meets the required minimum average in the study period/session following being placed on probation, the probation status will be removed; or

4. If the student does not meet the required average in the study period/session following being placed on probation their award will be suspended for the following study period. Payment will not be made to the student whilst on suspension.

5. If the student meets the required minimum average in the study period/session they are suspended, their scholarship will be reinstated, however no retrospective scholarship payments will be made for the period of suspension; or
6. If the student does not meet the required minimum average in the study period/session they are suspended, their scholarship will be terminated and no further payments made.

Other OUA Scholarships
Applicants are not permitted to hold multiple OUA scholarships nor are they eligible for an Academic Achievement scholarship if one has already been held.

Termination
The Scholarship Officer may terminate a scholarship if it is determined that the student has:

- Failed to meet any of the conditions set out above
- Failed to maintain satisfactory academic progress
- Been suspended or excluded from the provider university

Conclusion of the scholarship
The scholarship will conclude when any of the following conditions have been met:

- The maximum number of units have been studied (20 for undergrad, 8 for postgraduate)
- The time period has been reached (3 years); or
- The student has qualified for the award.