

Application date:

D	D	M	M	Y	Y	Y	Y
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OUA offers a travel subsidy to assist undergraduate students on low incomes who are required to travel as part of their study. Students who meet the criteria below may be eligible to receive a travel subsidy of \$100.

Undergraduate students living 100 kilometres or more from where their attendance is required for an exam or practicum requirement, may receive a travel subsidy of \$100.

## Access and equity application requirements

- Australian citizens and Australian Humanitarian Visa holders, residing and travelling in Australia are eligible to apply for access and equity travel subsidies.
- Students must be currently enrolled in the subject(s) requiring travel when applying for a subsidy.
- If applying for an exam subsidy, include a copy of your OUA Exam Services timetable.
- Funds will be forwarded to the student after the census date in the study term of travel.
- A subsidy cannot be awarded for subjects completed in past study terms.
- Students must provide documentation verifying that they are in receipt of Centrelink Benefits OR that they hold an Australian Health Care Card.

**Please note:** students may also apply in cases where:

- There are factors other than distance that make access to the required location difficult, for example physical disability.
- Low income cannot be demonstrated by the above means but other evidence can be submitted.

## Applications

Complete all sections of this application form including your bank details on page 2 and email it to:

[awards@open.edu.au](mailto:awards@open.edu.au)

**Please note:** OUA travel subsidy applications and payments can take between 2–6 weeks to process. The subsidy payment will be deposited directly into your bank account.

The information collected is confidential and will not be disclosed to third parties without your consent except to meet government, legal or other regulatory authority requirements.

For further information please refer to the OUA Privacy Policy at [www.open.edu.au](http://www.open.edu.au)

## Student details

OUA ID:

Full name:

Email:

Residential address: *(as listed in your OUA student account)*

## List your subject(s) that require travel

Subject 1:

Subject 2:

Subject 3:

Subject 4:

This application and all the information contained within, has been lodged by the applicant, or by their authorised representative. This box must be checked to validate the application.

Signature:

Date:

D	D	M	M	Y	Y	Y	Y
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## Travel subsidy details

Attendance or exam venue:

State:

My studies require me to travel 100 kilometres or more

My OUA Exam Services timetable is attached  
(If applicable.)

I am in receipt of Centrelink benefits OR I am a holder  
of an Australian Health Care Card

(Provide scanned evidence of either.

Both sides of Health Care Cards must be scanned.)

There are other factors affecting my travel  
(Provide information on a separate page.)

## Office use only

Approved

Not approved

General Ledger code:

Study term:

Total amount:

Signature:

Date:

D	D	M	M	Y	Y	Y	Y
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## Subsidy payment details

Account holder name:

Bank:

BSB number:

Bank account number: