



Fast Track Enrolment - Curtin through to Open Universities Australia (OUA)

Application and Enrolment Guidelines

The 'Fast Track Enrolment' form is for Curtin University internal, on-campus Commonwealth Supported (CS) students who wish to study one or more eligible Curtin unit/s online through Open Universities Australia (OUA) and have the study credited towards their Curtin degree program.

All applications MUST be completed in full, signed and dated by the student and approved by the School/Faculty. Incomplete Applications WILL NOT be accepted.

- CS students can enrol through Open Universities Australia using the '[Fast Track your Curtin on campus study process](#)'
- Students in a Non-CS place must contact opencurtin@curtin.edu.au to discuss their options.

Definition

Fast Track enrolment occurs when students, already enrolled in an internal, on-campus degree program at Curtin University, wish to enrol in Curtin units through OUA and have the study credited towards their Curtin degree program.

Guidelines

In order to apply for 'Fast Track Enrolment' through OUA, you must:

- Be admitted or already studying a Curtin University degree program as an internal, on-campus student
- Be in a CS place at Curtin University
- Receive approval from your school that your intended OUA units will be credited to your internal, on-campus Curtin degree.
- Students who wish to overload will need to provide a rationale on why they wish to overload and how they intend to manage the additional study load. Overloading students will not be approved an extension based on workload reasons. Overloading is if your concurrent enrolment for your on-campus and OUA studies is more than 100 credits combined or your proposed OUA studies alone is more than 50 credits.

Procedures

Follow the below procedures to apply for 'Fast Track Enrolment'

1. Check the availability of the units with [OUA](#) for the study period in which you wish to study.
2. Complete Sections 1-3 of the 'Fast Track Enrolment' form
3. Have your school either complete Section four of the application 'Faculty/School Approval' or provide an email approving the proposed fast track enrolments outlined in Section three.
4. Follow the instructions in the 'Entry Requirements' section on the OUA website '[Fast Track your Curtin on campus study](#)' and lodge your completed application form. Ensure you adhere to the OUA application deadline listed on the [OUA website](#) to apply (this will ensure you can utilise your CSP funding).
5. If you decide to withdraw from any units of study you must do so through [OUA](#) before the census date to have your unit enrolment removed and fees adjusted.

Submission

- If you are in a CSP course submit form to OUA at the time of enrolling in the OUA '[Fast Track program](#)'.
- If you are in a non-CSP course you do not need to complete this form. Please contact OpenCurtin@curtin.edu.au for your enrolment options.

Further information

For further information please contact the Curtin OUA office: Telephone: 1300 222 888 (navigation menu 3-1-1-1)

Email: opencurtin@curtin.edu.au

Web: www.open.edu.au

CURTIN UNIVERSITY APPLICATION FAST TRACK ENROLMENT THROUGH OPEN UNIVERSITIES AUSTRALIA (OUA)

Section One - Personal Details

Curtin ID						Family Name	
OUA ID (if applicable)						Given Name	
Date of Birth							
Address							
Suburb						Postcode	
Telephone (Mobile)							
Email							

Section Two - Curtin University Degree Program Details

Course Title							
Major							
Are you (tick appropriate box)	<input type="checkbox"/>	Domestic Fee Paying	<input type="checkbox"/>	Commonwealth Supported	<input type="checkbox"/>		

Section Three - Proposed Study at OUA (Indicate the proposed units you wish to undertake through OUA)

Study Period & Year	Proposed OUA units		Curtin Course Equivalent Units	
	Unit Code	Unit Title	Unit Code	Unit Title

Requisite waivers for the above units are approved based on the following conditions.

1. If you have passed the requisite requirements you are approved with no conditions
2. If you are still enrolled in the requisite unit then your requisite waiver is approved on the condition that you successfully complete the unit. If you do not complete the unit successfully it is your responsibility to withdraw from this unit.

Section Four - Faculty/School Approval

The units nominated in Section Three subject to the requisite waiver condition are approved to be credited towards the student's current on-campus degree program (as per Section Two) with Curtin University.

Full Name			
Position			
Faculty/School			
Signature			Date D D M M Y Y Y Y

Section Five - Student Declaration

I understand that if I successfully complete the units nominated in Section Three, they will be counted towards the completion of my Degree Program outlined in Section Two at Curtin University.

Student Signature			Date D D M M Y Y Y Y
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